



Effective Online Teaching, Training Manual: Foundations and Strategies for Student Success

Tina Stavredes

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Effective Online Teaching: Training Manual

Designed to accompany the book *Effective Online Teaching*, the Training Manual offers instructors a handy resource that follows the main text and includes overviews, readings, discussion questions, hypothetical scenarios, activities, assignments, and scripts that can be used in face-to-face training or plugged into an online course management system. The companion CD contains plug-and-play narrated presentations for each chapter of *Effective Online Teaching*, as well as handouts, templates, and PowerPoint slides.

"Tina Stavredes has done something sorely needed in the online teaching world —she has successfully combined solid theory and research with the practical application of instructor training. Both the book and the training manual are a 'must' for any online education organization. Bravo!" —Dr. Darcy W. Hardy, assistant vice provost for Technology Education Initiatives, University of Texas at San Antonio, and chair emerita, United States Distance Learning Association

"Effective Online Teaching is that rare book that weaves together a solid understanding of the adult online learner and learning theory with dozens of helpful instructor strategies, activities, and resources to support learners' success in an online environment. This book and its accompanying training manual is a 'must-have' set for online instructors in higher education and corporate settings." —Sharan B. Merriam, professor emeritus of adult education, University of Georgia, and coauthor, *Learning in Adulthood*

"An eminently practical book that provides clear and unpretentious explanations of the learning theories that are essential knowledge for every online teacher, together with equally uncluttered and easy-to-follow guidance about how to apply this knowledge to achieve excellent teaching." —Michael Grahame Moore, Distinguished Professor of Education, The Pennsylvania State University; and editor, *The American Journal of Distance Education*

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