



Study Guide for Kinn's The Administrative Medical Assistant: An Applied Learning Approach, 7e

Alexandra Patricia Adams BBA RMA CMA (AAMA) MA

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Get more practice with medical assisting competencies and test your critical thinking skills! Designed to support *Kinn's The Administrative Medical Assistant: An Applied Learning Approach, 7th Edition* by Alexandra P. Young-Adams, this study guide offers a complete review of content and a wide range of exercises to help you master CAAHEP and ABHES competencies.

- **A variety of exercises** test your knowledge and critical thinking skills, including vocabulary review, multiple choice, fill in the blank, and true/false questions.
- **The most current content and competencies** associated with CAAHEP and ABHES are included, such as emergency preparedness, patient education, and documentation.
- **Procedure checklists** allow you to tear out each sheet and provide to your instructor for evaluation.
- **Exercises are cross-referenced** to the *Connections* themes in your textbook.
- **Additional exercises** enhance the learning experience with skills and concepts, word puzzles, case studies, work applications, and Internet activities.
- **English-Spanish terms** help bilingual students master the content.
- **Work products** may be submitted to your instructor and to accrediting organizations as documentation that a competency has been completed.
- **Expanded coverage of the *Electronic Medical Record*** includes Practice Partner EMR activities for extra practice with this key competency.
- **A companion Evolve website** includes A&P exercises with medical animations.

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